

**By-Laws  
of  
appleJAC, a not-for-profit corporation**  
(as adopted July 7, 1987 and amended August 4, 1987; January 2, 1990; April 7, 1992;  
December 4, 1995; December 2, 2003; ~~and~~ December 5, 2006; and December 6, 2011)

**ARTICLE I  
Organization**

1. The name of this organization shall be appleJAC, a not-for-profit corporation.
2. The organization may, at its pleasure by a vote of the membership body, change its name.

**ARTICLE II  
Purposes**

The following are the purposes for which this organization has been organized:

- To provide a forum for Apple Macintosh computer and other Apple product users in Central Missouri to meet on an educational, research and social basis, and
- To have all other powers granted to not-for-profit corporations by Missouri law.

**ARTICLE III  
Membership**

Membership in this organization shall be open to all persons who desire to become a member in the organization, who own, use or have an interest in a Macintosh computer or any other Apple product, and who pay the annual membership fee as established from time to time by the membership.

**ARTICLE IV  
Meetings**

The regular meeting of this organization shall be held on the first Tuesday of each month with the annual membership meeting held on the first Tuesday of December of each and every year, except if such day be a legal holiday; then and in that event the Board of Directors shall fix the day, but it shall not be more than two weeks from the date fixed by these By-Laws. The Secretary shall cause to be mailed distributed to every member in good standing at his their address as it appears in the membership roll book of this organization a notice telling the time and place of such annual meeting.

The presence of not less than five (5) members shall constitute a quorum and shall be necessary to conduct the business of this organization; but a lesser number may adjourn the meeting for a period of not more than four (4) weeks from the date scheduled by these By-Laws and the secretary shall cause a notice of this scheduled meeting to be sent to all those members who were not present at the meeting originally called. A quorum as hereinbefore set forth shall be required at any adjourned meeting.

Special meetings of this organization may be called by the president when he or she deems it for the best interest of the organization or at the request of three (3) members of the Board of Directors or five (5) members of the organization. Notices of such meetings shall be distributed to all members at their addresses as they appear in the membership roll book at least five (5), but not more than sixty (60) days, before the scheduled date set for such special meeting. Such notice

shall state the reasons that such meeting has been called, the business to be transacted at such meeting and by whom called.

No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.

## **ARTICLE V**

### **Voting**

At all meetings all votes shall be voice vote, unless a member requests that the election of officers be by ballot. If a member requests that the election of officers be by ballot, the President of such meeting shall, immediately prior to the commencement of balloting, appoint a committee of three (3) who shall act as "Inspectors of Election" and who shall, at the conclusion of such balloting, certify in writing to the President the results and the certified copy shall be printed in the organizations newsletter. No inspector of election shall be a candidate for office or shall be personally interested in the question voted upon.

All candidates shall have the opportunity to address the membership prior to the voting at all elections.

## **ARTICLE VI**

### **Board of Directors**

The business of this organization shall be managed by a Board of Directors consisting of a minimum of six (6) members **and a maximum of ten (10) members** who are the officers of this organization.

The Board of Directors, subject to the supervising control of a majority of the membership, shall have control and management of the affairs and business of this organization. Such Board of Directors shall only act in the name of the organization when it shall be regularly convened by its chairman after due notice to all the directors of such meeting.

Half of the currently elected members of the Board of Directors shall constitute a quorum and the meetings of the Board of Directors shall be held regularly before the monthly meeting of the membership, if the Board determines such meeting necessary, and at such other times and places as a majority of the Board determines necessary.

Each director shall have one (1) vote with the exception of the President who shall only vote in the event of a tie. No such voting may be done by proxy.

The Board of Directors shall generally follow Robert's Rules of Order, and may make such rules and regulations covering its meetings as it may in its discretion determine necessary.

## **ARTICLE VII**

### **Officers**

The officers of the organization shall be as follows: President, Vice President, Secretary, Treasurer, Webmaster, Librarian, and a minimum of one (1) Member-at-Large. Each officer shall be elected for a term of one (1) year at the organization's annual membership meeting.

The President shall preside at all membership meetings. He or she shall, by virtue of **his their** office, be Chairman of the Board of Directors. He or she shall present, at each annual meeting of the organization, an annual report of the work of the organization. He or she shall see that all books, reports and certificates as required by law are properly kept or filed. He or she shall be one of the officers who may sign the checks or drafts of the organization. He or she shall have such powers as may be reasonably construed as belonging to the chief executive of any organization.

The Vice President shall, in the event of the absence or inability of the President to exercise **his their** office, become acting president of the organization with all the rights, privileges and powers as if he or she had been the duly elected president.

The Secretary shall keep the minutes and records of the organization in appropriate books. The Secretary will sufficiently fulfill this responsibility by keeping a copy of the agenda for each monthly membership meeting. It shall be the Secretary's duty to give and serve all notices to members of this organization. He or she shall attend to all correspondence of the organization and shall exercise all duties incident to the office of Secretary. In addition, the Secretary shall serve as the Editor of the organization's monthly newsletter if such newsletter exists.

The Treasurer shall have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies or securities of the organization. The Treasurer must be one of the officers who shall sign checks or drafts of the organization. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it. He or she shall render no less frequently than every six (6) months a written account of the finances of the organization and such report shall be published in the organization's newsletter. He or she shall exercise all duties incident to the office of Treasurer.

The Librarian shall have the care and custody of all **Macintosh** software shareware, demos and videos belonging to the organization and shall with such assistance as may be obtained from the membership of the organization, maintain these items and make such available to the organization's members at reasonable times.

The Webmaster shall have care and custody of the organization's web site. Such system shall be maintained primarily for the use of the members, but may be made available to non-members on a limited basis.

The Members-at-Large shall represent the membership as a whole and may be tasked by the President with special functions. **All officers may periodically be assigned additional tasks as agreed by a majority of the Board.**

All officers shall assume their office within the organization on the first day of January following their election.

Vacancies in any office shall be filled by election of the membership.

No officer shall for reason of **his their** office be entitled to receive any salary or compensation, but shall be reimbursed for reasonable expenses incurred in carrying out their duties as officers.

An officer may be removed by majority vote of the membership in attendance at a regularly scheduled meeting when sufficient cause exists for such removal.

## **ARTICLE VIII**

### **Dues and Fees**

The per anum dues of this organization shall be as shown below for those members who desire to receive the full range of benefits and shall be payable on the anniversary date of original membership:

- Twenty-Five Dollars (\$25.00) for full member,
- Ten Dollars (\$10.00) for a household member,
- One Hundred Dollars (\$100.00) for life-time member, and
- Forty Dollars (\$40.00) for life-time household member, and
- Zero Dollars (\$0.00) for an honorary one-year membership.

The board shall determine the qualifications of the honorary membership  
Additional fees may be assessed by majority vote of the Board of Directors.

## **ARTICLE IX**

### **Anti-Pirating**

This organization does not condone or allow the copying of commercial software, and will not permit such copying at any organizational function. Members will be urged to pay for any “shareware” which they keep and use.

## **ARTICLE X**

### **Amendments**

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of a majority of the members attending the meeting where such alteration, amendment, repeal or addition is proposed. All amendments must be evaluated by the Board of Directors and published in the organization’s newsletter prior to the meeting they are to be voted upon.

As witnessed by my signature below, I attest that the aforementioned By-Laws were adopted by the membership of appleJAC at its regular monthly meeting on December 56, 200611:

Curtis VanWye George Kopp, appleJAC President

\_\_\_\_\_  
Date